

MINUTES ANNUAL MEETING POUNDSTOCK PARISH COUNCIL HELD ON THURSDAY 11 MAY 2023

The Annual Meeting of Poundstock Parish Council was held on Thursday 11 May 2023 at 7.00 p.m. in the Gildhouse with Cllrs. Stephen Blake, Michelle Carter, Max Faulkner, Eric Harris, Steve Haynes, Tom O’Sullivan and the Clerk present.

1. Election of Chairman of the Council to elect the Chairman and the signing of the Chairman’s Declaration of Acceptance of Office.
Cllr. Stephen Blake was nominated. **RESOLVED** Cllr. Stephen Blake be elected for the municipal year 2023/24 (5-1) **165/23**
2. To receive apologies for absence:
RESOLVED apologies received from Cllrs. Pamela Idelson & Jeremy Petherick be accepted. **166/23**
3. Election of Vice-Chairman of the Council to elect the Vice-Chairman and the signing of the Vice-Chairman’s Declaration of Acceptance of Office.
Cllr. Steve Haynes was nominated. **RESOLVED** Cllr. Steve Haynes be elected for the municipal year 2023/24 (5-1). **167/23**
4. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests.
Relating to any items appearing on the agenda: - **168/23**
Cllr. Steve Haynes agenda item 16(d) Old Parish Hall.
3. Council to consider requests for dispensations from Members concerning items on the agenda.
None. **169/23**
6. To receive and approve the current version of: -
Financial Regulations, subject to changes in future and Standing Orders. **170/23**
RESOLVED that PPC receive and approve the current version of Financial Regulations & Standing Orders. Scheme of Delegation – Deferred.
7. To confirm the roles and names of Lead Councillors to the following portfolios: -
Finance & Internal Finance Control -
RESOLVED Cllrs. Stephen Blake & Steve Haynes be appointed. **171/23**
Planning – **RESOLVED** Cllr. Michelle Carter be appointed. **172/23**
Community Hall – **RESOLVED** Cllrs. Stephen Blake, Michelle Carter & Steve Haynes be appointed (4-2) **173/23**
Widemouth Bay Toilets, Car Park & Beach – **RESOLVED** Cllrs. Max Faulkner & Eric Harris be appointed. **174/23**
Cemetery & Closed Churchyard – **RESOLVED** Cllr. Eric Harris be appointed. **175/23**
Emergency Procedures & Police Advocate – **RESOLVED** Cllr. Jeremy Petherick be appointed. **176/23**
Highways, Transport & Public Rights of Way (PROW’s) – **RESOLVED** Cllr. Pamela Idelson be appointed. **177/23**

8. To confirm the roles and names of Councillors for the Working Group:

Working Group – Widemouth Bay Public Toilets

RESOLVED Cllrs. Stephen Blake, Steve Haynes, Michelle Carter, Max Faulkner, Eric Harris, Pamela Idelson, Jeremy Petherick and the Clerk be appointed.

178/23

9. To confirm the appointment of members:

Neighbourhood Development Plan Steering Group - **RESOLVED** to appoint Cllrs. Stephen Blake and Steve Haynes.

179/23

10. To confirm and the names of Lead Councillors as delegates to outside bodies:

Bude & Camelford Community Area Partnership – **RESOLVED** to appoint Cllr. Stephen Blake.

180/23

Gildhouse Management Committee – **RESOLVED** to appoint Cllr. Eric Harris.

181/23

The Poundstock Packet Liaison – **RESOLVED** for the Clerk liaise with the Poundstock Packet.

182/23

11. Public Open Session: Members of the public are invited to address the Council on an agenda item (10 mins).

183/23

A member of the public expressed concern over the crematorium and the process of a judicial review.

A member of the public spoke on agenda item 16(d).

12. Minutes Full Council APPROVE the Minutes of the meeting held on 27 April 2023.

RESOLVED that the minutes were a true and accurate record and signed by the Chair.

184/23

Minutes Annual Parish Meeting APPROVE the Minutes of the meeting held on 27 April 2023.

RESOLVED that the minutes were a true and accurate record and signed by the Chair.

185/23

13. Correspondence to discuss and resolve a course of action: No action.

186/23

14. Planning Matters:

187/23

(a) Planning Applications to discuss and make a consultee comment – None received.

(b) Planning Decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>

15. Finance to discuss and resolve a course of action with associated expenditure:

(a) Schedule of income, banking and investments – Deferred.

188/23

(b) Schedule of payments – **RESOLVED** that the schedule of payments be made.

189/23

(c) Quarterly Budget Analysis as at 31/03/2023 – Deferred.

190/23

(d) Insurance Renewal – Following discussions, it was **RESOLVED** to renew as given (5-0)

Cllr. Steve Haynes abstained.

191/23

16. Agenda Items to discuss and resolve a course of action and associated expenditure:

(a) Widemouth Bay Toilets – Cllr. Stephen Blake reported paperwork has been received from Coodes Solicitors requiring completion and identification checks. **RESOLVED** the Chair with the Clerk complete and return.

192/23

(b) Sand Road – Following discussions, it was **RESOLVED** to that the Chair with the Clerk write to Cornwall Council Highways to ask they re-establish the highway to a reasonable width and mark out the remaining 60 feet either side from the centre line, and to remove the illegal speed hump and signage (5-0) (1 abs)

193/23

(c) Land Mark Tree for Town & Parish Councils – **RESOLVED** to apply for a tree. **194/23**

** Cllr. Steve Haynes left the meeting before the next item was discussed.*

(d) Old Parish Hall – NK Estate Agent Sellers Agreement.

Following discussion, it was unanimously **RESOLVED** to agree the terms and for the Chair with the Clerk to complete and sign the Sellers Agreement and Money Laundering requirements and return to NK Estate Agents. **195/23**

*** Cllr. Steve Haynes returned to the meeting.*

17. To receive written reports and authorise any action: None received. **196/23**

(a) Poundstock Ward Member's Report.

(b) Chair's Report.

(c) Clerk's Report.

18. NDP Steering Group to receive reports and authorise any action and expenditure: - **197/23**

The NDP Steering Group Chair Matthew Blows spoke of the upcoming Neighbourhood Plan Objectives and Policies Public Event is to be held in the Gildhouse on Saturday 13th May 2023 at 2pm, documents can be viewed on the website <https://www.poundstock-pc.gov.uk/neighbourhood-plan>

The End of Grant Report 2022/23 has been completed and submitted with an unspent amount of £1,614.13 being returned. It was **RESOLVED** that Matthew Blows and the Clerk make an application for further funding. **198/23**

19. Councils Representatives to receive reports from Outside Bodies: - None. **199/23**

20. Portfolio Reports to receive written reports and authorise any action and expenditure: - **200/23**
No reports received.

21. Items for Information: - 5-Day Protocol regarding PA22/10135 is currently underway. **201/23**

22. Notification of meeting and suggested items for the agenda: - None received. **202/23**

16. Casual Vacancies – None. **203/23**

17. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

RESOLVED that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw – None. **204/23**

18. Close the Meeting - The Chair closed the meeting at 20:16. **205/23**

Appendix A: SCHEDULE OF PAYMENTS MADE

EXPENDITURE

Tree Fella South West	Invoice 1183	£850.00
Mr. R. Pearce	Reimburse Survey Monkey Costs 2023/24	£384.00
Groundwork UK	Unspent NP-Grant 12891	£1,614.13
TOTAL EXPENDITURE 11/05/2023		£2,848.13